**Ref. No .2700/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Kindly fill Ref.No as given in the order) Date:**

**FQ5**

Memo of work done in connection with Question Paper Setting / Preparing key for the **B.E./B.Tech./ B.Arch./M.E./M.Tech./ M.Arch./ MCA./MBA./M.Sc./Ph.D** Degree Examinations **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- |
|  | **ANNA UNIVERSITY : CHENNAI – 600 025**  OFFICE OF THE CONTROLLER OF EXAMINATIONS  **CLAIM FOR QUESTION PAPER / KEY SETTING** | Office : 044-2235 7273, 2235 7274  044-2235 7275, 2235 7276  044-2235 7277  Fax : 91-44-2230 1134, 2235 0291  Email : coeannaunivc10@gmail.com |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name**  **(In Block Letters)** | |  | | **BANK** | | |  | | |
| **BRANCH** | | |  | | |
| **Designation** | |  | | **A/c. No** | | |  | | |
| **Department / Division** | |  | | **IFS Code** | | |  | | |
| **College Name and**  **Address** | |  | | **PAN No.** | | |  | | |
| **Mobile No** | | |  | | |
| **E-Mail ID** | | |  | | |
| Sl.No | Subject Code | Subject Name | No. of | | | Rate per | | | Amount  ₹ |
| QP | | Key | QP  **(1000/-)** | | KEY  **(2000/-)** |
| 1.  2.  3.  4.  5. |  |  |  | |  |  | |  |  |
| **(Rupees ……………………………………………………………………………………..only) *Claim amount will be shown in my IT statement.*** | | | | | | Total | | |  |

**One Rupee revenue stamp is to be affixed if total claim is Rs. 5,000/-** **and above.**

One Re. Revenue Stamp\*

**Station :**

**Date:**

Signature

**…………………………………………………………………………………………………………………………………….**

For Office Use only

**Entered in page No........................of the payment Register for the year 20 - 20**

**Passed for payment of Rs. ……………. (Rupees……………………………………………………………………………………. )**

**ASSISTANT SUPERINTENDENT CONTROLLER OF EXAMINATIONS**