**Ref. No .2700/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Kindly fill Ref.No as given in the order) Date:**

**FQ5**

Memo of work done in connection with Question Paper Setting / Preparing key for the **B.E./B.Tech./ B.Arch./M.E./M.Tech./ M.Arch./ MCA./MBA./M.Sc./Ph.D** Degree Examinations **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| --- | --- | --- |
|  | **ANNA UNIVERSITY : CHENNAI – 600 025**OFFICE OF THE CONTROLLER OF EXAMINATIONS**CLAIM FOR QUESTION PAPER / KEY SETTING** | Office : 044-2235 7273, 2235 7274 044-2235 7275, 2235 7276 044-2235 7277  Fax : 91-44-2230 1134, 2235 0291 Email : coeannaunivc10@gmail.com |

|  |  |  |  |
| --- | --- | --- | --- |
| **Name****(In Block Letters)** |  | **BANK** |  |
| **BRANCH** |  |
| **Designation** |  | **A/c. No** |  |
| **Department / Division** |  | **IFS Code** |  |
| **College Name and****Address** |  | **PAN No.**  |  |
| **Mobile No** |  |
| **E-Mail ID**  |  |
| Sl.No | Subject Code | Subject Name | No. of  | Rate per  | Amount₹ |
| QP | Key | QP**(1000/-)** | KEY**(2000/-)** |
| 1.2.3.4.5. |  |  |  |  |  |  |  |
| **(Rupees ……………………………………………………………………………………..only) *Claim amount will be shown in my IT statement.*** | Total |  |

**One Rupee revenue stamp is to be affixed if total claim is Rs. 5,000/-** **and above.**

One Re. Revenue Stamp\*

**Station :**

**Date:**

 Signature

**…………………………………………………………………………………………………………………………………….**

 For Office Use only

**Entered in page No........................of the payment Register for the year 20 - 20**

**Passed for payment of Rs. ……………. (Rupees……………………………………………………………………………………. )**

**ASSISTANT SUPERINTENDENT CONTROLLER OF EXAMINATIONS**